

DD Mon YY

From: LCDR Firstname MI. Lastname, USN, 111X

To: President, FY-27 Surface Commander Command Screen Board (27270)

Via: Director, Surface Warfare Officer Distribution (PERS-41)

Ref: (a) COMNAVSURFOR MSG DTG XXXXXXXZ XXX 25 (FY-27 Surface Warfare
Commander Command Screening Board Announcement)

Subj: REQUEST SPECIAL ADDITIONAL LOOK FOR FY-27 SURFACE WARFARE
COMMANDER COMMAND SCREEN BOARD

1. I request a special additional look for a command milestone screening for the FY-27 Surface Commander Command Screen Board.
2. I am requesting this because I was uniquely disadvantaged when compared against my peers due to ...

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F. M. LASTNAME